

Buuf Board Meeting - 12/9/18

Attended by Dave Sarra, Lisa Fuller, Harvey Johnson, Katharine Lion

Also attended by Joanne Krettek and Jim McConnell

Lisa gave opening words.

Secretary's last month's minutes were approved.

Looked at DRE's question of should we require children of age to join RE or let them play in the nursery? **Decided to have Daphne available in case of infant - toddler attendance. If not then she will take the kids into the RE room and help out there as assistant.** Lisa also suggested a bridging ceremony for the younger kids, Katharine will look into that.

Lisa told us of how she was trying to connect with Matthew Bell, if not for working in the nursery at least to let him know we will be here for him as a congregation. His home life difficulties were discussed. He will no longer be working in the nursery for now.

Discussed Katharine's question regarding opening up the Mindfulness Workshops to the public. **Decided on yes, opening to the public and requesting a Free Will Offering to help defray the cost of materials.** Ideas to market the series was discussed.

Harvey explained the changes of the endowment funds, moving from 5 accounts to 2. On the balance sheet there was a new line of losses, 11,000 in endowment with the market fluctuations. **We decided that these gains & losses should be located in our assets and not on the balance sheet, since market fluctuations are normal.**

Lisa proposed with our new endowment allocations we should do a maximum disbursement of the 6% quarterly to fund: Office Admin \$1,800 (additional 5 hr/wk @ \$15/hr; goal of 10 hr/wk @\$15/hr), Candace \$300 (additional \$10/wk; goal of \$60/wk, 4 hr @ \$15/hr), Piano Repair \$1,000, Music Budget \$1,000 (music, musician practice time, etc), Logo wear \$500 (some for sale, some as new member gifts), Etsy start-up (stoles project) \$750, Approx \$5,300. With discussion, we discovered that Lisa's math for 6% payouts included restricted endowment money & was therefore incorrect. **We decided to increase office admin hours, the piano repair is not needed & we will vote on a budget at next month's meeting. Harvey will prepare two budgets, one including the new office admin hours but nothing else from the proposal. The second budget will include some of the other items from proposal & retroactive payments to office admin for extra hours previously worked.**

Lisa read her raising funds for a music director through grants proposal that she will present to the congregation at our next State of the Fellowship on 2/3/2018. This proposal gives the congregation the option to apply for the Chalice Lighter Grant with congregant financial requirements or the option to start a new fund ourselves without a grant. The Chalice Lighter

Grant requires a vision statement that we don't have. **Each board member will prepare for the next meeting a rough version of a vision statement.**

Harvey wants to know if anyone had any ideas for reducing our Comcast bill (internet & telephone). It was suggested that we replace the landline phone & answering machine with a low cost cell phone that would stay at Buuf. **Harvey will try to bargain with Comcast & see if he can get them to bring down the bill.**

Created a timeline for the membership video to be done by our celebration dinner in April.

Discussed the incident with the open door & deadbolt keeping the door open that Dave discovered in November. **It was decided that we will get a key box with a code that can be changed periodically & it will be mounted near the door.**

Approved the member profile form that Joanne created. **The board members will fill it out & return to Joanne.**

Katharine's proposal for starting a Safe Congregation committee to review the policy & application was approved. **The committee will be filled by Board president, DRE & we will ask Keely (a social worker), Tanya (who previously worked at Safe Shelter) & Ben Eberly (a police officer) to join the committee.**

The UUA Fair Share Contribution will combine the UUA & MidAmerica contributions & will change from a set amount to a percentage based on current membership status. Our contribution will decrease.

The Sanctuary Space Construction committee met & discussed the mechanics of the proposed change. **Terry will calculate how much seating will be gained.** The cost for construction hasn't been estimated but the window repair/replacement will be the biggest cost.

Regarding the window replacement, Lisa checked with Fire Safety regulations & there is nothing stated that the windows need to open. Board approved for fixed, simple windows.